



Request for Proposal

RFP Ref No.: NRPB-SXM-01-03032025

Preparation of the Waste Authority Ordinance and Updated Waste Ordinance in Sint Maarten

Invitation for Proposal

March 3rd, 2025

Dear Sir / Madame,

The National Recovery Program Bureau (NRPB) is the Project Implementation Unit (PIU) of the GovSXM for the Trust Fund financed projects necessary to implement the National Recovery and Resilience Plan (NRRP) outlining the recovery needs across the different sectors of the country, including the environment sector.

In its capacity as PIU, the NRPB works closely together with the GovSXM for the implementation of the assigned projects. As part of its vision for solid waste management, the GovSXM intends to:

- (1) establish a Waste Authority and
- (2) update the existing Waste Ordinance,

To adequately prepare the GovSXM's vision for solid waste management vision for solid waste management, the National Recovery Program Bureau is now seeking proposals from eligible firms to deliver consulting services for the preparation of the Waste Authority Ordinance and updating Waste Ordinance in Sint Maarten.

The participation conditions are detailed in **Part I** – Requirements - of the present Request for Proposal and adjacent Annexes. The Technical and Financial Proposals shall be prepared using the forms provided in **Part II** and **Part III** of this Request for Proposal

Request for Proposal and adjacent Annexes can be viewed and downloaded in English by registering at our website: <https://forms.office.com/Pages/ResponsePage.aspx?id=NiEIEbnYxUKO4LrO0sKj-yh7Llb-pypCvDnjKUolbTtUQzE3Szg0VFVPR1dGSEk1MUJ3SVcwVzNYUi4u>

The National Recovery Program Bureau hereby invites you to submit your proposal for the services as referred above. You are expected to submit your Financial and Technical Proposals in separate files by **Monday, March 17th, 2025 at 4:00 pm (AST)** via e-mail to the following address: tenders@nrpbsxm.org. Please consider these relevant information:

1. Your proposal shall be valid for a period of ninety (90) days from the date of submittal deadline.
2. Your proposal shall be submitted in English and quoted in United States Dollars (US\$). The proposal shall include all duties, local tax and other levies payable by the consultant in accordance with the local laws.
3. Your proposal should include the following documents as indicated in this RFP:



- A. Part II
 - i. Form Tech 1: Proposal Submission Form
 - ii. Form Tech 2: Consultant's Organization and Experience
 - iii. Form Tech 3: Work Schedule and Planning for Deliverables
 - iv. Form Tech 4: Team Composition, Assignment, and Key Experts' Inputs
 - B. Part III
 - i. Form Tech 1: Financial Proposal Submission Form
 - ii. Form Tech 2: Summary of Costs
 - iii. Form Tech 3: Breakdown of Remuneration
4. Any clarification request regarding this RFP may be sent in writing to the email address tenders@nrpbxm.org; National Recovery Program Bureau, Attention to: Mr. Santiago Ibarguen, Head of Procurement, before Wednesday, March 12th, 2025 at 4:00 pm (AST). Responses will be forwarded to all Consultants including a description of the inquiry, but without identifying its source.

Sincerely,

National Recovery Program Bureau
Santiago Ibarguen, Head of Procurement
#57 Walter J.A. Nisbeth Road, Philipsburg, Sint Maarten
Tel: +1(721) 542-8886
tenders@nrpbxm.o