



REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTING SERVICES – FIRMS SELECTION)

SINT MAARTEN

DIGITAL GOVERNMENT TRANSFORMATION PROJECT (DGTP)

Assignment Title: Design of continuity of operations procedures

Credit/Loan n.: TFB4218

Reference No.: SX-NRPB-447461-CS-CQS

The Government of Sint Maarten has received financing from the World Bank toward the cost of the Digital Government Transformation Project (“DGTP”) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include **the design of continuity of operations procedures in Sint Maarten**. The Consultant shall coordinate and work with the digital transformation initiatives executed under the DGTP.

The National Recovery Program Bureau (NRPB) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

1. relevant experience advising on and drafting business continuity plans for public sector institutions;
2. successful track record of completing assignments with similar scope and context;
3. knowledge of relevant legal areas, including international best practice with respect to assurance of continuity of operation of governmental institutions.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” November 2020 edition (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.



Consultants may associate with other firms in the form of a joint venture, association or consortium that may or may not be a new legal entity between members who would be jointly and severally liable for the performance of the assignment. The Consultants should indicate whether the Expression of Interest is being submitted as a Joint Venture or otherwise. Please note that the experience and references of sub-consultants shall not be taken into account in the evaluation of Expressions of Interest.

A Consultant will be selected in accordance with **Consultant's Qualification-based Selection method (CQS)** set out in the World Bank's Procurement Regulations referenced above.

Consultants must provide all information indicating that they are qualified to perform the Services (**brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff etc.**).

Interested Consultants may download the Terms of Reference by registering at the following address:

<https://forms.office.com/Pages/ResponsePage.aspx?id=NiEIEbnYxUKO4LrO0sKj-yh7LIb-pypCvDnjKUoIbTtUQzMxSUpFOTk2MzBYQ0VPVjhFME8yV1dUSS4u>

Further information can be obtained at the address below during office hours 8:30 AM - 5:00 PM Monday to Friday (except on public holidays in Sint Maarten).

Expressions of interest must be delivered in a written form to the address below (in person, by mail or by e-mail) by 5:00 PM (AST) on **Friday October 4th, 2024**.

Procurement Office, National Recovery Program Bureau

Attn: Mr. Santiago IBARGUEN

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E-mail: tenders@nrpbsxm.org