



## REQUEST FOR EXPRESSIONS OF INTEREST

### (INDIVIDUAL CONSULTANT)

#### *Implementation of dashboard design to track progress of eSXM strategy implementation*

#### SINT MAARTEN DIGITAL GOVERNMENT TRANSFORMATION PROJECT (DGTP)

**Assignment Title: Individual Consultant for the Implementation of dashboard design to track progress of eSXM strategy implementation**

**Credit/Loan n.:** TF-0A9223

**Reference No.:** SX-NRPB-427447-CS-INDV

The Government of Sint Maarten has received financing from the World Bank toward the cost of the Digital Government Transformation Project (DGTP) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include the provision of IT services for the implementation of a dashboard design to track progress of the implementation of the Sint Maarten Digital Government Transformation Project (eSXM).

The Consultant will be responsible for the following:

- **Dashboard design and development:** Design and develop a user-friendly and intuitive dashboard that effectively visualizes KPIs and other key data;
- **Data integration:** Integrate data from various sources, including SharePoint Online lists, Excel spreadsheets, and external data sources where feasible;
- **Data visualization:** Create charts, graphs, and other data visualizations to effectively communicate the insights gained from the data;
- **Dashboard deployment:** Deploy the dashboard in SharePoint Online;
- **Training:** Provide users with training on how to use the dashboard. Provide training for the administrators (e.g. troubleshooting, access rights management, updates etc.).

The Consultant shall ensure that all activities are implemented in accordance with the quality standards, time and budget elaborated in the contract document.

The National Recovery Program Bureau (NRPB) now invites eligible consultants



(“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, namely:

- a degree in a relevant field such as business, engineering, information technology from an accredited university and at least 1 years of experience as SharePoint developer/expert in SharePoint Online configuration/development projects;
- experience in designing and developing custom SharePoint solutions based on business requirements;
- experience in creating and configuring SharePoint sites, lists, libraries, workflows, and web parts;
- experience in developing custom forms and templates using current approaches and methodologies.
- experience in integrating SharePoint with other business applications, such as CRM or ERP systems;
- experience providing technical support for SharePoint users;
- experience developing and implementing SharePoint security and access controls;
- experience monitoring SharePoint performance and troubleshooting issues;
- Microsoft Certified Solutions Expert (MCSE) or Microsoft Certified Professional Developer (MCPD) certification would be considered an advantage.

Applicants are free to choose a format for their Expression of Interest. At this stage, Consultants are expected to provide:

1. CVs including relevant information about qualifications and expertise, strategic competencies or achievements.
2. Relevant references from previous similar projects/clients.

NRPB reserves the right to invite any or all interested candidates to an interview.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” November 2020 edition (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants as set forth in the Procurement Regulations.

Interested Consultants may download the Terms of Reference by registering at the following address:

<https://forms.office.com/Pages/ResponsePage.aspx?id=NiEIEbnYxUKO4LrO0sKj-yh7Lib-pypCvDnjKUoIbTtUQUM4RDZSV014UkrDT1VCRUFSNVNWSFJWUS4u>

Further information can be obtained at the address below during office hours 8:30 AM - 5:00 PM Monday to Friday.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by 5:00 PM (AST) **Monday September 9th, 2024**.

**Procurement Office, National Recovery Program Bureau**

Attn: Mr. Santiago IBARGUEN

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