

National Recovery Program Bureau with the Ministry of VROMI

TERMS OF REFERENCE

FOR

Individual Consultant

Strategic Program Coordinator Waste Management – Long Term

Background

Following the devastation caused by hurricanes Irma and Maria, the Government of Sint Maarten prepared a consolidated National Recovery and Resilience Plan (NRRP) that prioritizes immediate, short-, medium- and long-term needs for the recovery, reconstruction and resilience of Sint Maarten. This Plan includes estimates of the financial requirements, costs and investments that are necessary to build Sint Maarten back better.

Since January 2018, the World Bank has been assisting the Government of Sint Maarten in the establishment and implementation of a recovery and reconstruction program to implement the NRRP. A significant component of this program is financed through a Trust Fund financed by the Netherlands, managed by the World Bank and implemented by Sint Maarten.

One of the projects financed through the Trust Fund is the Emergency Debris Management Project (EDMP), which focuses on a number of activities related to solid waste management challenges Sint Maarten has faced since the 2017 hurricane season. In addition, the Government of Sint Maarten, with World Bank assistance will look into long-term solutions to the island's waste management challenges.

Project Institutional Arrangements

In parallel to the establishment of the Trust Fund and the execution of the NRRP, the Government of Sint Maarten has developed an institutional structure for the implementation of Trust Fund financed projects. This structure has materialized in the form of the National Recovery Program Bureau (NRPB) and serves as the Project Implementation Unit (PIU) for Trust Fund projects for which the Government of Sint Maarten enters into a Grant Agreement. As such, the NRPB represents the Government of Sint Maarten vis-a-vis the World Bank in the implementation of Trust Fund financed projects.

All NRPB activities relate to projects or preparations thereof, approved by the Trust Fund Steering Committee, which consists of representatives from Sint Maarten, The Netherlands, and the World Bank. In its capacity of PIU, the NRPB works closely together with the line Ministries in the preparation, coordination, execution and evaluation of the Trust Fund projects. In addition, the NRPB will be responsible for all reporting and fiduciary responsibilities towards the World Bank.

At this time, the NRPB is seeking additional persons to support its efforts in the implementation of Trust Fund projects. Concerning the Program Coordinator Waste Management, the NRPB is specifically aiming

to place an expert inside the Ministry responsible for a.o. public infrastructure, VROMI, who will serve as a technical counterpart for the relevant NRPB staff and will provide guidance on reforming Sint Maarten's Solid Waste sector.

Role of the Strategic Program Coordinator Waste Management

The Strategic Program Coordinator (SPC) will provide expertise on Solid Waste Management to the Ministry of VROMI and will serve as the focal point for Solid Waste projects funded under the Trust Fund. The Program Coordinator will be the liaison of the NRPB on the advancement of activities concerning the improvement of Sint Maarten's waste management capabilities. He/she will assist project planning, preparation and execution and will coordinate new waste management initiatives as part of the core responsibilities of VROMI. Lastly, the SPC will support the Government of Sint Maarten in the implementation of a long-term waste management strategy. This includes setting up the financial and institutional framework to ensure sustainable waste management in the near future. In this context, the World Bank is finalizing studies that shall function as strategic documents in Sint Maarten's waste sector reform initiatives.

The SPC will be placed in the staff bureau of VROMI.

Key Duties and Responsibilities

The SPC will be a full-time professional responsible for coordinating the strategic planning and implementation of long-term solid waste management plans and ensuring interconnectivity between Government and World Bank initiatives. This includes the supporting the implementation of the EDMP as well as potential future Trust Fund financed initiatives. In this, the SPC will work closely with NRPB personnel appointed to these projects. Additionally, the SPC is expected to provide professional input to and coordinate VROMI's vision of setting up a Waste Authority that will be responsible for waste management on Sint Maarten.

The SPC's responsibilities will include:

1. Coordinate within VROMI activities pertaining the Emergency Debris Management Project- in particular those related to improving Sint Maarten's waste disposal site(s) and management thereof;
2. Coordinate within VROMI and assist in development of any other activities related to Solid Waste initiatives;
3. Identify VROMI's needs for Technical Assistance in relation to execution of the EDMP and Solid Waste sector reform and provide technical inputs on behalf of VROMI to various studies and technical deliverables produced by the WB and other donor organizations;
4. Accelerate the establishment of a Sint Maarten Waste Authority, which includes – but is not limited to, the assistance in the planning, structuring and execution of the following activities:
 - a. Set up the institutional framework for the establishment of a Waste Authority.
 - i. Determine the needs in terms of human, financial, technical, and other resources needed for the establishment of the Waste Authority.
 - b. Support in contracting new landfill management company;
 - c. Support in introducing essential policy reforms suggested by the Draft SWM strategy prepared with the assistance from the WB and agreed with the Government of Sint Maarten

- as part of the sector policy roadmap (e.g. institutional; financial; technical and legal policy measures);
- d. Coordination of communications and public outreach;
5. Assist in the monitoring and evaluation of implementation of VROMI's waste management initiatives as well as support in drafting financial and operating reports where necessary

Duration of the Assignment and Performance

The start date of the contract will be Second quarter of 2021 or soon thereafter. The contract duration will be 18 months, renewable depending on satisfactory performance and need. The selected candidate is expected to work full time within Philipsburg, Sint Maarten except where situations demand travel outside the project area.

The success of the Program Coordinator will be judged by the timely delivery of agreed upon deliverables within the EDMP project components and sub projects (as specified in the Grant Agreement EDMP and underlying documents).

Qualification requirements

Minimum Requirements

- Master or Bachelor Degree in Civil Engineering, Environmental Engineering, Environmental Studies or related field
 - With a Master's Degree: A minimum of 10 years of relevant professional experience
 - With a Bachelor's Degree: A minimum of 13 years of relevant professional experience;
- Advanced proficiency in English in speech and writing;
- Experience with preparation and implementation of SWM strategies, sector vision, PPP frameworks in SWM, institutional and financial framework development in SWM;
- To ensure impartiality, the Consultant (including her/his home office, if any) must not in any way be affiliated with business entities that are currently providing or are seeking to provide goods or services to any Trust Fund financed activities.

Preferred relevant Experience

- Experience in Policy/ Legal/ Institutional framework development;
- Experience in waste related project preparation and/ or implementation is highly desired;
- Experience with Public Private Partnerships
- Experience in preparation of technical documentation, ToRs, technical bidding documents and specifications;
- Experience in managing external consultants and contractors;
- Experience with the preparation of technical briefings and reports.
- Experience working with donor funded projects and preferably with the World Bank financed operations;

General Competencies

- Strong technical background;
- Ability to work with other professionals in the project team;

- Time management and organizational skills with attention to detail;

How to Apply?

Interested consultants can send their CV by email to the email address stated below. Applicants should ensure that their CV is received before 26 March 2021 at 12h00 AST. Any CV coming in after this date and time will not be considered.

By email:

jobopportunity@nrpbsxm.org

The CV should clearly show the relevant experience and competences outlined in the terms of reference above.