

National Recovery Program Bureau

Vacancy

for

Social Development and Safeguards Officer

1. Background

Following the devastation caused by hurricanes Irma and Maria, the Government of Sint Maarten prepared a consolidated National Recovery and Resilience Plan (NRRP) that prioritizes immediate, short-, medium- and long-term needs for the recovery, reconstruction and resilience of Sint Maarten. This Plan includes estimates of the financial requirements, costs and investments that are necessary to build Sint Maarten back better.

Since January 2018, the World Bank has been assisting the Government of Sint Maarten in the establishment and implementation of a recovery and reconstruction program to implement the NRRP. A significant component of this program is financed through a Trust Fund financed by the Netherlands, managed by the World Bank and implemented by Sint Maarten.

2. National Recovery Program Bureau

In parallel to the establishment of the Trust Fund and the execution of the NRRP, the Government of Sint Maarten developed an institutional structure for the implementation of Trust Fund financed projects. This structure is materialized in the National Recovery Program Bureau (NRPB) and serves as the Project Implementation Unit (PIU) for Trust Fund projects for which the Government of Sint Maarten enters into a Grant Agreement. As such, the NRPB represents the Government of Sint Maarten vis-a-vis the World Bank in the implementation of Trust Fund financed projects.

All NRPB activities relate to projects or preparations thereof, approved by the Trust Fund Steering Committee, which consists of representatives from Sint Maarten, The Netherlands and the World Bank.

In its capacity of PIU, NRPB works closely together with the line Ministries in the preparation, coordination, execution and evaluation of the Trust Fund projects. In addition, the NRPB will be responsible for all reporting and fiduciary responsibilities towards the World Bank.

3. Role of the Social Development and Safeguards Officer

The Social Development and Safeguards Officer (the SDSO) will be a full-time professional responsible for coordination, reporting and monitoring of World Bank social safeguards policies, and

will support the NRPB with the coordination and execution of project activities for which these policies are triggered.

The SDSO will work closely with the project managers in designing and the monitoring of implementation of safeguard instruments. These include, but are not limited to Resettlement Action Plans and Social Management Plans.

4. Key Duties and Responsibilities

- Coordinate projects' compliance with the World Bank's safeguards policies and standards;
- Provide technical support in the preparation and implementation of safeguard instruments;
- Provide intensive on-site support to consultants involved in the preparation and implementation of safeguards instruments and procedures;
- Provide timely and quality information to the NRPB Director, Project Manager and World Bank counterparts concerning the program compliance with the safeguards policies and standards;
- Provide conceptual, operational and technical leadership on social safeguards, as well as carrying out the actions to implement the safeguards requirements;
- Coordinate, supervise and monitor activities required to comply with safeguards that are implemented by multiple entities;
- Serve as the Social Safeguard counterpart for government stakeholders, the World Bank and other relevant parties such as contractors;
- Coordinate and support the development and implementation of social safeguards instruments, such as Social Management Plans (SMP), Social Impact Assessments and Resettlement Action Plans (RAP);
- Identify needs to improve the development and implementation of social safeguard instruments and develop Terms of Reference for support in these;
- Report on the implementation of social safeguards instruments, identify gaps and provide input for improvement;
- Writing briefs/advices/presentations for Sint Maarten Council of Ministers on social safeguards instruments and the implementation thereof;
- Organize and execute public consultations and public disclosure for the NRPB and deliver input to communication plans from a safeguards perspective

It is expected that SDSO will fulfill the above activities by;

- Visiting the project sites
- Participating in meetings with various clients and line ministries to verify the progress on implementation;
- Working with main implementing agencies to ensure activities are undertaken according to agreed schedule;

- Participating as technical expert in significant implementation activities.
- Any other task related to this function that will promote the long term effective and cohesive conclusion of the recovery program.

5. Contract arrangements

The start date of the contract will be April or soon thereafter. The contract duration will be 1 year with a probation period of 2 months. The successful candidate is expected to work full time within Philipsburg, Sint Maarten unless work requires for travel abroad.

The success of the SDSO will be judged by the Director of the NRPB, based on set deliverables.

Remuneration for this function is in accordance with the remuneration policy for civil servants on Sint Maarten and falls in scale 11 (ranging from US\$ 3.302 – US\$ 4.812, gross per month). Scaling is done according to education and relevant experience.

Note that the selected candidate will be subjected to a screening process prior to contracting.

6. Qualification requirements

Minimum Requirements

- A degree in Social Science, Sociology, Cultural Anthropology, International Development or related field;
- Proven experience in social development projects or related field
 - With a Master's degree: 3 years of experience
 - With a Bachelor's degree: 5 years of experience
- Advanced proficiency in English

Preferred Experience

- Knowledge of World Bank Social Safeguard Policies;
- Experience in land rights/ land acquisition is a plus;
- Experience in implementing livelihood restoration projects;
- Understand how government processes work/function
- Knowledge of related laws and policies of Sint Maarten is a significant advantage
- Experience in the Caribbean, preferably Sint Maarten is a plus;
- Proficiency in Spanish, French and/or Creole is an advantage

General Competencies

- Capacity to work simultaneously on a variety of issues and tasks, independently adjusting to priorities and achieving results with agreed objectives and deadlines;
- Culturally sensitive

- Strong interpersonal skills and ability to work effectively with internal/external partners;
- Collaboration in a multi-cultural work environment;
- Ability to work in teams but also independently.

7. How to Apply?

Interested consultants can send their CV in English by email **ONLY** to the email address stated below. Applicants should ensure that their CV is received before 29 November 2019, 12h00 AST. Any CV coming in after this date and time will not be considered.

In the subject line, clearly state the position you are applying for.

National Recovery Program Bureau

Jobopportunity@nrpbsxm.org

The CV should clearly show the relevant experience and competences outlined in the terms of reference above.